

## **AGENDA ITEM**

### **REPORT TO APPEALS AND COMPLAINTS COMMITTEE**

**10 SEPTEMBER 2013**

### **REPORT OF DIRECTOR OF LAW AND DEMOCRACY**

## **TERMS OF REFERENCE**

### **SUMMARY**

This report presents the Appeals and Complaints Committee's Terms of Reference.

### **RECOMMENDATIONS**

That the Terms of Reference be noted

### **DETAIL**

1. The Terms of Reference of the Committee, as detailed in the Council's Constitution, are as follows:

To consider and make recommendations in relation to complaints against any decision made by or on behalf of the Authority, including making recommendations on highways/traffic appeals, and appeals against decisions made by a Committee, Panel or an Officer, but excluding appeals which are within the remit of the preceding and the following Panels or which by statute are subject to determination by a person or body other than the Council.